

Nevada PTA Minutes ~ November 7, 2016
6:00 p.m. Central Elementary Library



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1. **Call to Order:** Emily DeYoung called the meeting to order at 6:00 p.m.
Attendance: Emily DeYoung, Beth Safranski Derrick, Stephanie Spence, Vawn Thiphasouk, Lisa Johnson, Melissa Muschick, Amanda Fitch, Lyndsey DeVos, Teresa Wheelock, Emily Coussens, Kim Stephens, Gentry Barton, Katie Woodard, Maryann Ryan, Amber Olson, Heather Petersen, Joni Gammon, Allison Boswell, Kedra Hamilton, Brian Archambault, Tonya Sorem

- 1.1 **Welcome**

Attendees introduced themselves, sharing names and favorite Thanksgiving dish.

- 1.2 **Approve Agenda**

Teresa Wheelock moved to approve the agenda; Kimberly Stephens seconded. Motion passed.

- 1.3 **October Minutes**

Heather Petersen moved to approve October minutes; 2nd by Stephanie Spence. Motion passed.

- 1.4 **Treasurer's Report**

Report provided in a new format, listing events and debits as well as pending items. Stephanie Spence moved to approve report; 2nd by Lisa Johnson. Motion passed.

- 1.5 **Teacher Drawing**

Kedra Hamilton won the \$10 teacher giftcard.

2. **Unfinished Business**

- 2.1 **Open House**

Committee Chair Vawn Thiphasouk reported there were 100 pizzas and 71 dozen desserts served (95 and 33, respectively, last year). We had leftover water. Vawn thinks 700 waters would be sufficient. Having the cheerleaders come and help serve was popular and helpful.

- 2.2 **Butter Braids**

Maryann Ryan reported profit of \$13,755.64 from the Butter Braid sales this year. This includes a 3% discount due to her survey participation and \$427 in donations. There was some discussion about the stickers on the order forms. They are helpful for knowing whose order and which teacher. The amount the school gets from each sale might also be featured or the sales goal for each student. Highest selling classes won ice cream parties provided by Marc Olson and Re/Max and are as follows: Preschool-Kingergarten--Terrie Heiden's Kindergarten class; 1st-2nd Grade--Catie Neuman's 2nd Grade class; 3rd-4th Grade--Lindsay Reicks's 3/4 Multiage class.

Suggestions for next year included putting out Butter Braid info monthly; bringing samples to a teacher meeting and/or having samples at Open House; recognizing winning sellers/advertising the sales in the Nevada water bills.

2.3 Movie License for “Zootopia”

The movie license required for PTA to legally show the movie “Zootopia,” as we did during Lincoln Highway Days, is \$172. PTA was contacted by the company that represents Disney regarding the license after they saw an email or internet announcement. Emily Coussens moved that we pay \$172 for the license; Heather Petersen seconded. Motion passed. PTA will probably discontinue movies.

2.4 Giving Trees Update

Amber Olson reported that the Giving Trees are out, many displayed at Open House. There is a live Wish List link that has been published on both the PTA website and facebook page. There will be a monthly reminder of the lists on the facebook page. Parents should also receive monthly reminders in a school email.

2.5 Central Yearbook

Committee Chair Amber Olson reported yearbooks printed through the AEA will cost between \$1.60 and \$2.98 apiece for a 56-page book. Kim Stephens will help with layout. Lifetouch agreed to give us all the students’ pictures and teachers will be able to have collages of class photos. Spring Break will be the deadline for the folded/stapled color “memory books”.

An Excel document will handle all the order data. AEA will provide a half-hour of free help; after that, cost for help is \$25/hr. Stephanie Spence and Vawn Thiphasouk also offered to help. Beth Safranski Derrick will help create the spreadsheet and do advertising for order flier.

2.6 Conference Meals

Allison Boswell provided a brief synopsis of the conference meals planned for November 8 at both Central and the middle school. All slots are filled on the SignUpGenius for a taco bar. Allison created laminated signs that say “provided by PTA”. The taco bar will be repeated at the high school conferences December 1.

February conference meals are going to be provided by Windsor Manor, arranged for by Brian Archambault. We will make arrangements closer to that date regarding any assistance needed.

2.7 Book Fair

Book Fair began November 5, with sales of more than \$2,000. Sales will continue on November 8 and 10 from 3:00 pm-7:30 pm. Help is still needed. Volunteers can use SignUpGenius to take a shift.

2.8 Carnival

Kimberly Stephens created a Drop-box of the entire carnival binder to provide access to all sub-committee chairs. There is a meeting of carnival chairs/sub-committee chairs directly after this meeting.

2.9 After-Prom Committee

Emily Coussens reported that the committee of 10-15 parents has met three times. There will be a Trivia Night fundraiser December 17 at 7:30 pm. The Draw-Down Dance is slated for January 28 and costs \$50 a couple. It is at Indian Creek Golf Course. There will be a cash bar and drawings throughout the night as well as a live band.

The theme for the After-Prom is “Game Night”. There will be “life-size” games such as Jenga and Hungry, Hungry Hippos as well as the ever-popular hypnotist. Plans also include laser tag and a photo booth and they are looking into a “money booth” that blows cash around. There will be t-shirts available for students to purchase as mementos.

2.10 PTA Meeting Meals

Due to a mix-up, Kedra Hamilton provided our meal tonight. Next month Heather Petersen is scheduled. Meal organizers/cooks are reimbursed up to \$45. Lisa Johnson and Allison Boswell volunteered to take January; Heather Petersen will cover March; and Kimberly Stephens will take April. There is a SignUpGenius available--meal providers still needed for February and May.

2.11 PTA Volunteer T-shirts

All but one of the PTA Volunteer shirts ordered last month have been paid for/delivered. April Heintz will make shirts as needed, so if someone wants one, let an officer know and we will get one made. Cost is \$12.50.

2.12 PTO vs. PTA

Stephanie Spence is comparing pros and cons of a PTO vs. PTA. She has contacted Iowa PTA President Shellie Pike and is waiting to hear back. Insurance liability currently costs \$129 a year through PTA. Stephanie will research how much our own policy might cost if we are a PTO. We will re-visit the topic when we have more information.

3. New Business

3.1 Festival of Trees

Generally the first weekend of December (although the second, this year), the PTA participates by decorating a tree. Originally used to provide mittens, etc. as needed by the school nurses, it has changed through the years to collect sweatpants, books, etc. Last year the theme was Inside/Out. We need a chair and volunteers. PTA officers can help.

3.2 City of Nevada Grant Application

Stephanie Spence filled out the Grant Application provided by the City of Nevada. Emily DeYoung and Stephanie will present for our \$16,000 request to the Ad Hoc Committee on November 18. Our vision, with bullet points and goal, may be visually represented.

3.3 Grant-writing Committee

The City of Nevada's Ad Hoc Committee awards grants every year, although PTA does not usually apply for these funds. Partly due to a lack of information/knowledge of the grant process. The officers would like a standing committee to work on grants as a funding source. If you are interested or have skills in this area, please volunteer.

4. Announcements

4.1 Next PTA Meeting: December 5, 2016

4.2 Next PTA Meeting Meal: Heather Petersen is in charge of December meal (Kedra Hamilton made arrangements to provide November meal).

4.3 Adjournment

Motion to adjourn made by Teresa Wheelock; 2nd by Lyndsey DeVos. Meeting adjourned at 7:02 p.m.